

City of San Leandro

Meeting Date: June 5, 2017

Staff Report

File Number: 17-302 Agenda Section: CONSENT CALENDAR

Agenda Number: 8.K.

TO: City Council

FROM: Chris Zapata

City Manager

BY: Jeanette Dong

Recreation and Human Services Director

FINANCE REVIEW: David Baum

Finance Director

TITLE: Staff Report for Amendment to Agreement with MV Transportation for

Paratransit Services

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council authorize the City Manager to execute an amendment to the Non-Professional Services Agreement between the City of San Leandro and MV Transportation, Inc. The amendment extends the current agreement for the operation of the FLEX Shuttle -- the City's Paratransit Transportation Program -- for one year, continuing service through June 30, 2018.

BACKGROUND

The City of San Leandro has contracted with MV Transportation, Inc. since 2003 to provide transportation services for the FLEX Shuttle Paratransit program. Funding for this program is allocated through the Alameda County voter-approved Measures B and BB. In November 2016, Council approved an agreement to provide paratransit services from November 1, 2016 - June 30, 2017. Based on the evaluations and service provided, staff recommends amending the contract to extend the services provided from July 1, 2017 - June 30, 2018.

The City of San Leandro currently contracts with MV Transportation, Inc. to provide two shuttles and the corresponding drivers to operate the program alongside a North Route and South Route within San Leandro. The shuttle service runs regular service hours from 9:00 a.m. - 5:00 p.m. Monday - Friday and is non-operational for City holidays. The FLEX Shuttle program is open to San Leandro residents who are 60 years and older or at least 18 years old and East Bay Paratransit certified. Currently, there are 280 valid annual memberships for the FLEX Shuttle.

The goal of the FLEX Shuttle Program is to deliver quality, on-time paratransit shuttle services

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to San Leandro residents, inclusive of proper customer service, appropriate vehicle maintenance, and necessary adjustments to improve service. Senior Services staff accepts ongoing feedback from current riders regarding the satisfaction of MV Transportation, Inc.'s service, including feedback from yearly focus groups and written surveys.

Fiscal Impacts and Budget Authority

There are no changes to the hourly rate for shuttle operation. The total compensation for this agreement shall not exceed \$408,380 reflecting the original agreement amount of \$175,020 plus \$233,360 for July 1, 2017 through June 30, 2018 based on a 4,000 hours per year cycle. No additional funding is required in account 150-36-001.

ATTACHMENT(S)

 Amendment to the Contractual Service Agreement between the City of San Leandro and MV Transportation, Inc.

PREPARED BY: Jeanette Dong, Director, Recreation and Human Services

AMENDMENT NO. 1 TO NON-PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF SAN LEANDRO AND MV TRANSPORTATION, INC. FOR PARATRANSIT TRANSPORTATION SERVICES

This **Amendment No. 1** ("Amendment") is made by and between the City of San Leandro ("City") and MV Transportation, Inc. ("Contractor") (together sometimes referred to as the "Parties") as of June 1, 2017, and amends that certain Non-Professional Services Agreement ("Agreement") dated November 1, 2016, between the Parties.

WHEREAS, City and Contractor have executed the Agreement, pursuant to which Consultant has provided certain contract services to City with regard to providing paratransit transportation services to eligible senior citizens and people with disabilities; and

WHEREAS, Contractor has successfully fulfilled contractual agreement for the past year without an increase in unit costs; and

WHEREAS, the Parties desire to amend the Agreement to extend the Term of Services from July 1, 2017 to June 30, 2018.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree to amend the Agreement as follows:

- 1. Section 1.1 of the Agreement entitled "Term of Services" is hereby amended to extend the term from November 1, 2016 to June 30, 2018; and
- 2. Section 2 of the Agreement entitled "Compensation" is hereby amended to pay Consultant a sum not to exceed Four Hundred Eight Thousand, Three Hundred Eighty Dollars (\$408,380); and
- 3. Exhibit B of the Agreement, "Compensation Schedule", is hereby amended to add Compensation Schedule for FY 2017-18 as attached hereto and incorporated herein by reference; and
 - 4. All other terms shall remain in full force and effect.

This Amendment may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

SIGNATURES ON FOLLOWING PAGE

The Parties have executed this Amendment as of the date first written above. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF SAN LEANDRO	CONTRACTOR
Chris Zapata, City Manager	(name)
Attest:	
Tamika Greenwood, City Clerk	
Approved as to Fiscal Authority:	
David Baum, Finance Director	•
Account Number	
Approved as to Form:	
Richard D. Pio Roda, City Attorney 2812916.1	



City of San Leandro

Meeting Date: June 5, 2017

Resolution - Council

File Number: 17-305 Agenda Section: CONSENT CALENDAR

Agenda Number:

TO: City Council

FROM: Chris Zapata

City Manager

BY: Jeanette Dong

Recreation and Human Services Director

FINANCE REVIEW: David Baum

Finance Director

TITLE: RESOLUTION Authorizing the City Manager to Execute an Amendment to a

Contractual Services Agreement with MV Transportation, Inc. to Extend the

Term Through June 30, 2018 and to Increase the Amount of Total

Compensation by \$233,360 to a Total Amount Not to Exceed \$408,380 to Provide Paratransit Services for an Amount Not to Exceed \$408,308

WHEREAS, MV Transportation has provided shuttle services for the FLEX Shuttle Program since 2003 in the City of San Leandro; and

WHEREAS, the City Council supports the shuttle program and allows these services to available for the disabled, 60-years or older, or East Bay Paratransit certified; and

WHEREAS, the City supports the mobility of seniors and the disabled; and

WHEREAS, the City receives funding for these services through the Alameda County voter-approved Measures B and BB; and

WHEREAS, the City has an existing FY 2016-17 contractual agreement with MV Transportation for said work and wishes to extend that contract through FY 2017-18; and

WHEREAS, the City Council is familiar with the terms of the agreement and amendment to the agreement; and

WHEREAS, the City Manager recommends approval of said amendment to the agreement.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

- That an amendment to said agreement to extend the term through June 30, 2018 and increase the compensation in a total amount not to exceed \$408,380 is hereby approved; and
- 2. That the terms of the amendment to said agreement will be memorialized in writing by

- the City Manager, subject to the approval of the City Attorney; and
- 3. That the City Manager is authorized to execute the amendment to said agreement with MV Transportation; and
- 4. That an original executed amendment to said agreement shall be provided to the City Clerk, and be attached to and made a part of this resolution.